



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 November 2012 - 28 February 2013

Whilst the majority of the Executive's business at the meetings listed in the Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that, when appropriate part of the Executive meeting listed in this Forward Plan will be held in Private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it

Members of the public are entitled to obtain copies of the documents that will be relied upon when the decision is taken, unless they are confidential or exempt within the meaning of the Local Government Acts. These documents will be published on the Council's website at www.tamworth.gov.uk at least five working days before the decision is due to be taken. Paper copies will be available via the telephone and e-mail address set out below.

If you have any queries please e-mail lara-allman@tamworth.gov.uk

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by Lara Allman
01827 709264*

Conf/Non-Conf	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers (<i>All Papers are available for inspection via the Contact Officer</i>)
Conf 1 and 3	Cabinet 28/11/12	Yes	Garages at Tinkers Green To set out the arrangements for council owned garages on the Tinkers Green Site in Wilnecote	Portfolio Holder for Housing Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk		Garages at Tinkers Green
Non-Conf	Cabinet 28/11/12	Yes	Draft Base Budget Forecasts 2013/14 to 2017/18 To inform Members of the re-priced base budget for 2012/13, base budget forecasts for the period 2013/14 to 2017/18 and the underlying assumptions and to consider the future strategy to address the financial trends.	Leader of the Council Stefan Garner Director of Finance stefan-garner@tamworth.gov.uk	Discussions with CMT then BRG following Budget Consultation with local stakeholders CMT BRG local residents, businesses and stakeholders	Draft Base Budget Forecasts 2013/14 to 2017/18

Non-Conf	Cabinet 28/11/12	Yes	Cabinet Report Council Taxbase 2013/14 To report the Council Tax Base for the Borough Council for 2013/14	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael- buckland@tamworth.gov. uk		Cabinet Report Council Taxbase 2013/14
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Non-Conf	Cabinet 28/11/12	Yes	<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2012/13</p> <p>This report is presented in line with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice for Treasury Management which suggests that members should be informed of Treasury Management activities at least twice a year, but preferably quarterly. This report therefore ensures this Council is embracing Best Practice in accordance with CIPFA's Code of Practice.</p>	<p>Portfolio Holder for Core Services & Assets Phil Thomas Financial Controller phil-thomas@tamworth.gov.uk</p>		<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2012/13</p>
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Non-Conf	Cabinet 28/11/12	Yes	Quarter 2 2012/13 Performance Report The report aims to provide Cabinet with a performance and financial health-check.	Leader of the Council John Day Corporate Performance Officer john- day@tamworth.gov.uk		Cabinet Report for Quarter 2 2012/13 Performance Report
Non-Conf	Cabinet 28/11/12	Yes	Cabinet Report for Write Offs 01/4/12 - 30/9/12	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael- buckland@tamworth.gov. uk		Cabinet Report for Write Offs 01/4/12 - 30/9/12
Conf 1	Cabinet 28/11/12	Yes	Designation of Landlord Properties To set out the options to re-classify properties following the re-design and assessment of household capacity	Portfolio Holder for Housing Tina Mustafa Housing Operations Manager tina- mustafa@tamworth.gov. uk		Designation of Landlord Properties

Non-Conf	Cabinet 28/11/12	Yes	Local Council Tax Support Scheme - Consultation Results (Formally - Localising Support for Council Tax Scheme) To seek approval for the implementation of the Local Council Tax Support scheme.	Portfolio Holder for Core Services & Assets Karen Taylor Head of Benefits karen-taylor@tamworth.gov.uk	Public consultation will have been undertaken in respect of local scheme. All residents All other stakeholders e.g. welfare groups, landlords etc.	Local Council Tax Support Scheme - Consultation Results
Conf 3	Cabinet 28/11/12	Yes	Outcome of Feasibility Studies- Tinkers Green and Kerria, Amington	Portfolio Holder for Housing Rob Barnes Director - Housing and Health rob-barnes@tamworth.gov.uk		Outcome of Feasibility Studies- Tinkers Green and Kerria, Amington
Conf 3	Cabinet 28/11/12	Yes	Review of the Shop Mobility Service A review of the Shop Mobility Service has been carried out. This report details the outcomes of that review and recommendations going forward.	Portfolio Holder for Core Services & Assets Tracey Yeomans Head of Customer Services Tracey-yeomans@tamworth.gov.uk		Review of the Shop Mobility Service

	Cabinet 28/11/12	Yes	Software Support/Development for the Local Council Tax Support Scheme	Portfolio Holder for Core Services & Assets Karen Taylor Head of Benefits karen-taylor@tamworth.gov.uk		Software Support/Development for the Local Council Tax Support Scheme
Non Confidential	Cabinet 28/11/12	Yes	Anti Social Behaviour Victim and Witness Champion To agree the arrangements for the continuance of a service to victims and witnesses up till April 2016.	Portfolio Holder for Community Development David Fern Community Safety Manager David-Fern@tamworth.gov.uk		Anti Social Behaviour Victim and Witness Champion
Non-Confidential	Cabinet 28/11/12	Yes	Referral Gym Relocation To seek permission to relocate the Castle Grounds Activity Centre referral gym to Tamworth Boxing Clubs new location in St Johns	Portfolio Holder for Economic Development and Enterprise Neil Mason Community Leisure Manager neil-mason@tamworth.gov.uk	With Users and Health Authority	Referral Gym Relocation

Non-Conf	Cabinet 28/11/12	Yes	Business Rates Income Forecast Business Rates Income forecast for 2013/14	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael- buckland@tamworth.gov. uk		Business Rates Income Forecast
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Non-Conf	Council 13/12/12	Yes	<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2012/13</p> <p>This report is presented in line with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice for Treasury Management which suggests that members should be informed of Treasury Management activities at least twice a year, but preferably quarterly. This report therefore ensures this Council is embracing Best Practice in accordance with CIPFA's Code of Practice.</p>	<p>Portfolio Holder for Core Services & Assets Phil Thomas Financial Controller phil-thomas@tamworth.gov.uk</p>		<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2012/13</p>
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Non-Conf	Council 13/12/12	Yes	Localising Support for Council Tax Scheme To seek approval for the implementation of the Local Council Tax Support scheme	Portfolio Holder for Core Services & Assets Karen Taylor Head of Benefits karen-taylor@tamworth.gov.uk	Public consultation will have been undertaken in respect of the local scheme All residents All other stakeholders e.g. welfare groups, landlords etc.	Localising Support for Council Tax Scheme
Non-Conf	Council 13/12/12	Yes	Technical Reform of Council Tax To seek approval to revise the level of local discounts	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Technical Reform of Council Tax
Non-Conf	Council 13/12/12	Yes	Council Tax base 2013/14 To approve the Council Tax base for the Borough Council for 2013/14	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Council Tax base 2013/14
Non-Confidential	Council 13/12/12	Yes	Review of Members Allowances	Jane Hackett Solicitor to the Council and Monitoring Officer jane-hackett@tamworth.gov.uk		Review of Members Allowances

Non-Confidential	Council 13/12/12	Yes	Regulation Of Investigatory Powers Act Policy Revised in Accordance with the Protection of Freedoms Act 2012	Jane Hackett Solicitor to the Council and Monitoring Officer jane-hackett@tamworth.gov.uk		Regulation Of Investigatory Powers Act Policy Revised in Accordance with the Protection of Freedoms Act 2012
Non-Confidential	Council 13/12/12	Yes	Review of the Constitution	Jane Hackett Solicitor to the Council and Monitoring Officer jane-hackett@tamworth.gov.uk		Review of the Constitution

Non-Conf	Cabinet 9/01/13	Yes	<p>Review of Housing Capital Programme This report provides an update on the progress of the 2012/13 Housing Capital Programme, provides details of expenditure to date along with information on anticipated expenditure at year-end. The report will also detail areas where budget virements are recommended.</p>	<p>Portfolio Holder for Housing Paul Weston Head of Asset Management - Property Services paul-weston@tamworth.gov.uk</p>	<p>Review to be undertake by Head of Asset Management and Head of Landlord Services Head of Landlord Services Accountant</p>	<p>Review of Housing Capital Programme</p>
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Non-Confidential	Cabinet 9/01/13	Yes	<p>Draft Budget & Medium Term Financial Strategy 2013/14</p> <p>To approve the draft package of budget proposals to consult with the Joint Scrutiny Committee (Budget) on 22nd January 2013 and receive their feedback on:</p> <p>General Services Revenue budget and council tax for 2013/14;</p> <p>Housing Revenue Account budget for 2013/14;</p> <p>Capital Programme;</p> <p>Medium Term Financial Strategy.</p>	<p>Leader of the Council Stefan Garner Director of Finance stefan-garner@tamworth.gov.uk</p>	<p>Discussions with Executive Board following Budget Consultation with local residents, businesses and stakeholders</p> <p>Executive Board Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)</p>	Draft Budget & Medium Term Financial Strategy 2013/14
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non	Cabinet 9/01/13	Yes	<p>Summer Playscheme Delivery Method</p> <p>To seek approval to amend the delivery process of Summer Playschemes to enable greater choice / higher quality products and a more cost effective model.</p>	<p>Portfolio Holder for Economic Development and Enterprise</p> <p>Neil Mason Community Leisure Manager neil-mason@tamworth.gov.uk</p>		<p>Summer Playscheme Delivery Method</p>
Non-Conf	Cabinet 9/01/13	Yes	<p>Sheltered Housing Framework</p> <p>This report sets out the response to the County-wide changes from April 2013, to Supporting People grant funding. It also highlights the range of management models and opportunities for developing sheltered housing provision in Tamworth in relation to flexi care and personalisation.</p>	<p>Portfolio Holder for Housing</p> <p>Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk</p>	<p>As detailed in the report. A stakeholder workshop is planned for October 2012 to inform the report</p>	<p>Sheltered Housing Framework</p>

Non-Conf	Cabinet 30/01/13	Yes	Homelessness Strategy Review	Portfolio Holder for Housing Steve Pointon Housing Strategy Manager stephen- pointon@tamworth.gov.u k		Homelessness Strategy Review
Non- Confidenti al	Cabinet 30/01/13	Yes	Localism Act 2011 Part 5 Chapter 3 of the Localism Act 2011 details regulations for Assets of Community Value and sets out the Community Right to Bid. This report informs Cabinet of the requirements of the regulations which came into force in September 2012 and seeks approval to put in place the processes necessary to meet these regulations.	Leader of the Council Karen Adderley Head of Partnerships and Commissioning karen- adderley@tamworth.gov. uk		Localism Act 2011
Non-Conf	Cabinet 20/02/13	Yes	Quarter 3 2012/13 Performance Report The report aims to provide Cabinet with a performance and financial health-check.	Leader of the Council John Day Corporate Performance Officer john- day@tamworth.gov.uk		Cabinet Report for Quarter 3 2012/13 Performance Report

Non-Conf	Cabinet 20/02/13	Yes	Cabinet Report for Write Offs 01/04/12 - 31/12/12	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Cabinet Report for Write Offs 01/04/12 - 31/12/12
Non-Conf	Cabinet 20/02/13	Yes	Private Sector Housing Enforcement Policy revision of existing policy	Portfolio Holder for Housing Rachel Ashford Rachel-Ashford@tamworth.gov.uk		Private Sector Housing Enforcement Policy

<p>Non-Confidential</p>	<p>Council 26/02/13</p>	<p>Yes</p>	<p>Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy 2013/14 For Members to approve the Single Corporate Vision & Strategic Priorities for 2013/14 and the recommended package of budget proposals to enable the Council to agree the:</p> <p>General Services Revenue budget and Council Tax for 2013/14;</p> <p>Housing Revenue Account (HRA) budget for 2013/14;</p> <p>the Capital Programme;</p> <p>the Medium Term Financial Strategy (MTFS). and To comply with the requirement of the Council's Treasury Management Policy in reporting to Council the proposed Treasury Management Strategy</p>	<p>Leader of the Council Stefan Garner Director of Finance stefan-garner@tamworth.gov.uk</p>	<p>Discussions with Executive Board following Budget Consultation with local residents, businesses and stakeholders including the Joint Scrutiny Committee (Budget) Executive Board Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)</p>	<p>Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy 2013/14</p>
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DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.